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## How to Apply for a Career with UnitedHealth Group

Thank you for your interest in UnitedHealth Group, an organization where you, a passionate, performance-driven professional, can do **your life's best work.**<sup>SM</sup>

We really appreciate you sharing your information with us. To begin the application process, we ask that you please visit our careers website at <http://careers.unitedhealthgroup.com>.

Our careers website is the best way for you to get to know more about us and to share with us more about yourself.

When you visit our website, we encourage you to create a profile. This will allow you to submit your resume and share more about your professional history. We keep your information on file and can access it in order to recommend specific positions that might fit your skills and experience. In addition, we encourage you to search for jobs now that might interest you and apply directly to those open positions you might find.

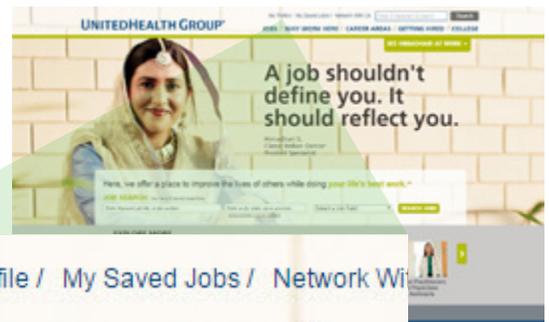
### Steps to Apply

#### To create a profile and submit your resume without applying to a specific job

1. Go to <http://careers.unitedhealthgroup.com>



2. Click on the link **"My Profile"** in the upper right corner of the webpage.



#### JOBS / WHY WORK HERE / CAREERS

3. Click on the button labeled **"New User."**
4. Follow the prompts from page to page.
5. Upload your resume and tell us more about yourself, your qualifications and include any attachments that might help us to learn more about your professional life.

Once you create this profile, you will be able to come back to our site, conduct job searches, save results and follow your application through the entire process.

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## To search for specific open positions and apply to them

1. Go to <http://careers.unitedhealthgroup.com>



2. Find the "Job Search" section in the webpage.



3. You can narrow your search results, by using keywords, specific locations and job field.
4. Click on the "Search Jobs" button.
5. You will be redirected to a search results page.
6. If you find a position you are interested in, roll over the button labeled "Quick Look." You will be able to learn more about the position and apply for it.
7. If you chose to apply to any position, you will be required to create a profile as indicated above in order to move through the application process.

8. Different positions will require you to go through different steps in the application process. Please be sure to include all required information in all the pages and don't forget to click on the "Submit" button when you are done.

If you have friends and family members whom you think would be interested and qualified for a position with us, please, encourage them to visit <http://careers.unitedhealthgroup.com>.

Again, thank you for your interest in UnitedHealth Group, where we offer the global reach, resources, and can-do culture. Learn more. And start doing **your life's best work.**<sup>SM</sup>